

Village of Withee

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The Village of Withee Board met on October 13, 2025, in the Municipal Building Conference Room at 6:30 pm for the regular board meeting.

ROLL CALL-President Klabon called the meeting to order. Roll call was answered by Klabon, Trustees Shelton, Amacher, Kroeplin, and Kalepp. Clerk Niemi recorded the minutes. Also present were DPW Derek Schad, Cindy Cardinal, and Police Chief Patrick Fehlman.

MINUTES-A Kroeplin/Amacher motion to approve the minutes of the September 8, 2025, regular meeting carried with all ayes.

FINANCIAL STATEMENTS-A Shelton/Kalepp motion to approve the monthly financial statements for the General, Water, and Sewer Accounts carried with all ayes.

PAYMENT OF BILLS-A Kalepp/Kroeplin motion to approve General Account checks 37354 thru 37372, Water Account checks 7567 thru 7578, and Sewer Account checks 2626 and online payments as presented carried with all ayes.

PAYROLL REPORT-The board reviewed the employee timecards and payroll report.

COMMUNITY INPUT-No community input was given.

COMMITTEE REPORT-Trustee Kroeplin reported the library meets 10/14/2025. Trustee Amacher presented two fliers from CCEDC that highlight Withee businesses and cheese, ice cream, and meat shops in the county.

POLICE REPORT-There was no call log. There was discussion on the posting of roads in the Village regarding truck weights. A Kroeplin/Shelton motion to accept the wage increase from \$35/hour to \$36.25/hour effective 1/01/2026 for Chief Fehlman carried with all ayes. A Shelton/Amacher motion to approve putting the OWPD savings, currently \$96,174.82, into an equipment replacement fund carried with all ayes. A Kroeplin/Kalepp motion to approve the OWPD 2026 budget of \$375,368.48 with Owen's portion being \$243,989.51 and Withee's portion being \$131,378.97 carried with all ayes. The next police committee meeting is 12/02/2025.

DEPARTMENT OF PUBLIC WORKS-DPW Schad tested meters, flushed hydrants, turned valves, and will flush more sewers, pump more hydrants, and weatherize parks when it gets colder. The annual water supply inspection letter was reviewed with recommendations to examine well #3, complete the rate case, and have a second certified operator. An Amacher/Shelton motion to postpone setting the sewer rates with updated rates from the City of Owen until the 11/10/2025 meeting carried with all ayes. The board reviewed the water rate case draft and the changes in rates. After the PSC hearing, the board will implement the new rates.

VILLAGE ATTORNEY-A Kroeplin/Amacher motion to hire Weld Riley per their legal services proposal as the Village Attorney effective 1/01/2026 carried with all ayes.

GENERAL DEPARTMENT-A Shelton/Kalepp motion to approve Ordinance #01-10-25 Amending Section 2-1-3 Election Officials carried with all ayes. The ordinance allows the polling place to have split shifts of three election officials. An Amacher/Kroeplin motion to approve Resolution #01-10-25 Appropriations to 2024 budget carried with all ayes. A Kroeplin/Kalepp motion to approve an operator license for Elizabeth Walther carried with all ayes. A Shelton/Kalepp motion to set the first budget meeting for 10/27/2025, at 6:15 pm carried with all ayes.

A Kalepp/Amacher motion to adjourn at **8:04 pm** carried with all ayes.

Ellen Niemi, Village Clerk

*** These minutes are unofficial and will be formally approved at the next regular board meeting, which is scheduled for **Monday, November 10, 2025, at 6:30 pm** ***